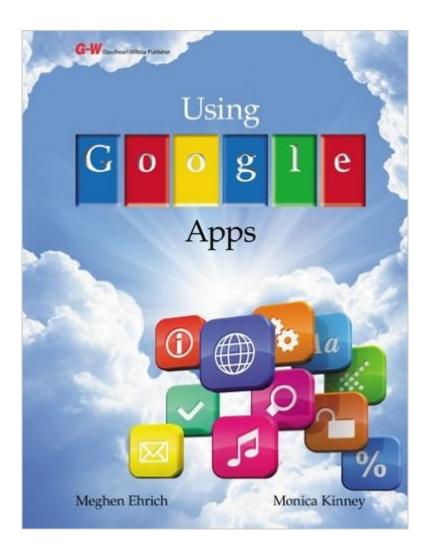


# **Using Google Apps**





## Synopsis

Using Google Apps is structured for easy instruction in the basic concepts and skills associated with web-based communication, collaboration, media, and location tools. This provides you with skills in high-tech methods of communication. Chapters build on prior content in order to develop comprehension and proficiency. In-chapter lessons are presented in easy-to-follow, step-by-step instructions. Apply learned skills by completing end-of-chapter exercises. Self-assessments allow you to identify areas needing reinforcement.

### **Book Information**

Paperback: 544 pages Publisher: Goodheart-Willcox; First Edition, Text edition (August 28, 2013) Language: English ISBN-10: 1619602970 ISBN-13: 978-1619602977 Product Dimensions: 8.5 x 0.8 x 10.8 inches Shipping Weight: 2.3 pounds (View shipping rates and policies) Average Customer Review: 4.4 out of 5 stars Â See all reviews (5 customer reviews) Best Sellers Rank: #567,720 in Books (See Top 100 in Books) #194 in Books > Computers & Technology > Networking & Cloud Computing > Cloud Computing #210 in Books > Computers & Technology > Networking & Cloud Computing > Network Administration > Storage & Retrieval #7715 in Books > Textbooks > Computer Science Age Range: 8 - 12 years Grade Level: 9 - 12

#### **Customer Reviews**

The problem with this book is that Google Apps have evolved and change since the book was written therefore following step by step instructions dictated by the book, most of the time, are not possible or do not take you anywhere.

Great book very useful and got me moving

Good book for Google information

Fantastic book! I would recommend it to anyone who has just acquired Google Apps for Business -

Using Google AppsExcellent tool for beginners to the internet world. Gave it as a gift to a local school for their library for teachers.

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